Smyrna Elementary PTA

Board Meeting Minutes

Monday, April 15, 2019

Present: Sharon Arduino, Jenn Simms, Jen Moss, Tiffany Suddereth, Angela San Martin, Courtney Grant, Kristen Cranford, Bailey Oliver, Andrea Blanton

1. Called to Order @ 6:45pm
2. Reviewed Meeting Rules, Mission Statement, Goals and Inspirations- Testing is going well. Technology is cooperating (testing is all on computers).
3. Previous meeting minutes read and approved.
4. Reports of Officers
   1. Principal’s Report (Sharon Arduino)
      * In process of hiring:

-Additional Allotments: additional gifted teacher, .5 ESOL, and .5 counselor, AU class (K-2) teacher and para, SLI position is not approved

* Ask community about maintaining “Leader in Me” status @ a cost of $7500 a year which includes new staff training, .5 day training for Lighthouse, access to website, coach. Need to make decision to either boost momentum (cost unknown) or lose official title as a “Leader In Me” School
* Teachers feel money could be better spent on classroom management, high teacher turnover is a disadvantage to us and this program
* Current Expectations Matrix in place came from breaking down referrals (PBIS)
* Send out Questionnaire- Something to the effect of “Would you like for this to continue understanding we do not currently have the funding?”
  1. Co-President’s Report (Jenn Simms & Andrea Blanton)
     + Yearbook- wrapping up collecting pictures: need Teacher of the Year and Admin photos, sending to print Apr 30th, Bailey will send email to staff for last call for yearbooks- not many purchased by staff, Bailey will help with pictures
  2. Treasurer’s Report (Jennifer Moss)- ~$14000 ending balance
     + Money coming in: Kroger, Amazon Smiles, B4 Athletics, Sparkles, spirit wear, Dress Down Days
     + Money Outgoing: Sci Olympiad t-shirts (being reimbursed), International Night, Campus Beautification, Wax Museum, Walk to School Day (vests), Musicals
     + Attach board’s vote of approval (emails) to receipt of donation for National Breast Cancer Foundation
  3. Teacher Liaison’s Report (Bailey Oliver)
     + Milestones ongoing
     + Jason York will serve as next year’s teacher liaison as Teacher of the Year
  4. VP Communication Report (Tiffany Sudderth)
     + posted about PTA Nominations, upcoming May dates
  5. VP Development Report (Angela San Martin)
     + new sponsorship form, Looking at specific sponsors for public safety, cafeteria fund
  6. VP Parental Involvement Report (Courtney Grant)
     + book fair went well, walk to school day, will write up
  7. Secretary Report (Kristen Cranford)-
     + Received an email from All For Lunch that she would bring a check to relieve current lunch debt, and asking for potential sponsors for her to reach out to, Have not received any communication since, Kristen will follow up

1. Report of Committees
   1. Nominating Committee- Heather Marriott
      * 3 applicants for Communications, need to recruit for other positions (Co Pres, Secretary, Treasurer, Parental Involvement all open), Georgia bylaws-need 7 days to post slate,
      * Sparkles Spirit Night- May 16
2. Tabled Business: None
3. New Business: Need 4 cashiers at art show, 3-4 ballot counters, 100 ballots, 3 membership directories
4. Announcements/Upcoming Events:
   1. 4/1-4/5: Spring Break
   2. 4/10: Milestones begin (3rd- 5th)
   3. 4/12: Foundation Dress Down Day
   4. 4/19: PTA Dress Down Day (Jen M. and Angela signed up)
   5. 4/26: 5th Grade Dress Down Day (Mix and Match)
   6. 4/30: All Pro Dads @7am; PTA Elections/ Art Show @6pm

Meeting Adjourned @7:59pm – Date for Next PTA Board Meeting/Transition Meeting: TBD