**PTA Board Meeting**

**March 27, 2017**

Call to Order 6:24pm

Reading and approval of minutes

Reports of Officers:

1. Principals Report
	1. Nominating committee has worked very hard to come up with nominations for next year’s board – The forms used for input was very useful and informative – We will need to be prepared for nominations from the floor – Ballots will be by position and will have a line for write-ins
	2. Milestones are coming up shortly after Spring Break – 3 days of testing for 3rd and 4th and 5 days for 5th – Please have positive thoughts for our students
	3. We got teacher allotments for the year – We lost some based on enrollment from October – Currently in the process of going through this tedious process of determining who will stay or not stay or need to be reassigned – Please have positive thoughts for staff and administration
2. Co-Presidents Report
	1. SES parents will be going to middle school to volunteer
	2. Membership tools are available that has the capability of sending emails and generating listserv lists to make keep track of members and communicating with them easier
	3. All other items are listed in agenda
3. Treasurers Report
	1. Received check from Moe’s
	2. $15281.28 in account
	3. 43 dollars coming from Kroger soon
	4. Still collecting money for yearbooks and dedications
	5. Cash bank will be provided for art show to collect money as we sell art
4. VP of Communications
	1. No new information at this time
5. VP of Communication Development
	1. No new information at this time
6. VP of Parental Involvement
	1. No new information at this time
7. Secretary’s Report
	1. Diversity and Inclusion Award Submitted to Georgia PTA

Unfinished Business

1. Cultural Fine Arts night
	1. April 11th
	2. Art was packed up by Ms. Lane
	3. Ms. Lane needs help with light decorating for entrance of gym to resemble a museum and flags to represent countries of the artwork and performances that will be showcased
	4. Forms for parent volunteers for the night went home – need to check with 2nd and 3rd teachers for responses
	5. Two possible professional dancers to perform for the evening - $75-100 to be donated to each group from PTA cultural night funds allotted
	6. Snacks/drinks related to countries represented have been requested for the night from parents
2. T-shirts – field day
	1. Shirt order will need to be made as soon as possible
	2. We will need to get shirt sizes from teachers so we can average what needs to be ordered
3. Yearbooks
	1. Going well so far – having some trouble linking with Lifetouch to get proper database and files for student pictures – a meeting can be set up between yearbook committee and Lifetouch to resolve issue
4. PTA General Meeting/Election Meeting
5. Hospitality – Staff/Teacher Appreciation Week
	1. Popcorn stand
	2. Possibility for Hot Bar luncheon from Publix
	3. Each teacher will have an envelope where students can put tokens of love (the formats will be sent home and then placed directly in each teacher’s envelope)
6. Parent Survey
	1. Will hopefully be complete soon to send to parents

New Business

1. Million Minute Challenge celebration
	1. Ms. Hut’s class won - 30 minutes of recess outside and 30 minutes of movie and popcorn – We can help with popcorn and movie this Thursday but she should seek help from dads with the recess after Spring Break
2. Thank you notes to sponsors
	1. Farrah will get that together this week – thank you notes on cards
3. Watch DOGS new Top Dog
	1. James Ontinko (sp?) and possibly Stephen Gourd
4. Position descriptions
	1. We have generic ones but everyone needs to edit the description for their position (add and/or take out details) so that upcoming new board members are clear on what their responsibilities are
5. Budget for next year office supply
	1. Budget for office PTA supplies is $1000
6. Discuss committees and current chairs return status
	1. Document will be sent out that has descriptions of committees and chair positions

To be tabled

1. Fifth grade parent committee – information need to be sent out to fourth grade parents for volunteers to help with fundraising for next year

Announcements

1. Creatwood Tavern Spirit Night – April 25th 5-9pm
2. PTA Board Transition 5/16 6 pm

Meeting Adjourned 7:46pm