**SMYRNA ES PTA 6.16.16**

**BOARD MEETING MINUTES**

|  |
| --- |
|  |
| **MEETING DATE:** 6/16/16**MEETING TIME:** 4:00 PM**LOCATION:** Smyrna Elementary School **MEETING TYPE:** Board**PRESIDING:** Pam Askerneese-Henry, Brett Ward, Shanelle Ivey, Haylie McQuade, Stacey Mason, Farah Galloway, Jyoti Kaneria, Melanie Cristelli, Cara Fort |

**WELCOME**

The board meeting was called to order at 4:13 PM by Shanelle Ivey. Meeting was facilitated by Pamela Askerneese-Henry.

**AGENDA ITEMS**

**Goals & Mission Statement –** Read mission -- to be committed to leadership and collaboration with respect and integrity for all children, parents, and staff. Read goals -- to build positive relationships with parents, teachers, and students to foster a sense of community. Read ground rules -- to be respectful of all ideas and opinions and strive for total transparency in all meetings.

Meeting Minutes –5/24/16 meeting minutes were approved by H. McQuade, B. Ward, S. Ivey, P. Askerneese-Henry, F. Galloway, J. Kaneria, M. Cristelli, C. Fort

**Officer Reports –** no individual reports

**Kinder Camp** – feedback was that as a first time parent she wanted more information and assurance that students would be loved and cared for. Consensus was that she probably was not at the Smyrna Stars Night and other parent events leading up to Kinder Camp.

**Unfinished Business –** no unfinished business

**New Business**

1. **Theme/Focus for 2016-2017**
	1. Peace, Love Grow
	2. Focus on the GROW – growing the community/unity
		1. People in a circle holding hands with STAR in the middle
		2. Star with words coming out – community, advocacy, education, family, involvement etc.
		3. Keep tree but have people surrounding the tree – with words on the shirt that specifies the goals and themes (parent/community involvement)
		4. Growing Engagement
		5. Will table to think more about how to make it come together – board will communicate via email
2. **General Meetings**
	1. Math Chats and Math nights in the morning and afternoon to accommodate parent schedules
3. **PTA Sponsored Events/Activities**
	1. Pre-Planning Luncheon
		1. New Teachers Welcome Back packets – 7/20/16 at 1pm – Mr. Ward will give number of new teachers.
		2. 7/25/16 at 11 :15 am – Pre Planning Luncheon – Jim-n-Nick’s – McIntyre’s or parents to bring cookies/brownies.
	2. Meet and Greet
		1. Supplies delivered to the classroom on the 7/25/16 – volunteer support needed
		2. Membership table will be set up
	3. Registration
		1. Volunteers will be need – busy in the afternoon
	4. Open House
		1. First PTA week – give teachers a chance to set expectations before students have been in the class for extended time
		2. Sponsors given a chance to set up
		3. PTA can set up down the hall or in lobby
	5. First General Meeting
		1. August 30th - see g. ii.
	6. Movie Night
		1. Move to October 7th
		2. Make more like a Fall Festival
	7. General Meetings/PTA Weeks
		1. Every month have a focus on Heritage Months – committee set to organize and execute
		2. Night specifically for Spanish speaking families
			1. Foundation would be involved
			2. Conducted in Spanish
			3. Information about elementary school and expectations for parent involvement
			4. « Elementary 101 » at first General Meeting – start at 6pm for General Meeting held to introductions and budget then break out by 6 :15pm for separate meetings (English and Spanish)
				1. Folklore dancers
				2. Raffle to encourage parents to stay for General Meeting
		3. November Meeting – November 1st – Math/STEM focus after meeting
		4. January 31st – Musical – Directed by music teacher – borrow Campbell High auditorium
		5. March 7th – Nominating Meeting and Math/STEM
		6. April 11th – Officers elected
			1. Combine Fine Arts Night and Heritage Night
			2. Students present a poem, song, etc. and framed art work posted (each grade level have a country?)
			3. Have election meeting during « intermission »
	8. Hispanic Involvement
		1. « Posadas » - December 1st?
		2. Heritage Night
		3. Find a committee to plan and organize some events centered around our Spanish speaking families
	9. Spirit Night
		1. Mexican restaurant
	10. PTA Breakfast for teachers January 3rd at 7/7 :30 am
	11. All Pro Dads – Last Tuesday of each month
	12. Playground and Popsicles 7/30 at 9-11
	13. Future Stars – November 3rd
	14. Kinder Night – March 30th
	15. WATCH DOG kickoff – August 11th or September 1st – combine with both open houses ?
		1. Bring sign up calendar at each PTA meeting
4. Board Meetings
	1. July 19th at 6pm
	2. August 23rd at 6pm
	3. October 25th at 6pm
	4. January 24th at 6pm
	5. February 28th at 6pm
	6. March 28th at 6pm
	7. Transition Meeting May 16th at 6pm
5. PTA Dress Down Fridays once a month (3rd Friday)
6. Primrose School of Smyrna West to donate school supplies on January 3rd
7. Spirit Wear
	1. Please submit suggestions to Haylie
	2. Nylon backpacks
	3. Sneaker badges
	4. Magnets – will be updated to make the star darker and the « S » in blue
	5. Cups – turn colors based on what is inside
	6. Water bottles
	7. Bowties, Hair bows
	8. Volunteer Badges that would be checked in and out
	9. Tube socks
8. Committees
	1. Movie Night
	2. Spirit Night
	3. Spirit Wear
	4. Passive Income
	5. Hospitality
	6. Fifth Grade
	7. Musical Chair
	8. Fine Arts
	9. Yearbook
	10. Membership
	11. BINGO/Math Night
	12. Diversity

Meeting was adjourned at 6:54 PM.

Shanelle Ivey

Smyrna ES PTA Secretary